



COOPER HALL

A CREATIVE HAVEN

BOOKING FORM

If you would like to book a Cooper Hall event, please complete this form and return with the appropriate ticket price. It is advisable to contact us and check availability before sending this form. Tel: 07568 374109 or email: info@cooperhall.org

Name:	
Address:	
Tel:	Postal Code:
Mob:	Email:

I wish to book the following event(s):

Event Title	Date/s	No. of places	Event Fee

Payment Details:

Total Enclosed £ _____

cheques should be made payable to **The Cooper Hall Foundation**

I have read and understood the terms and conditions. (see 2nd sheet)

SIGNATURE: _____

DATE: ____/____/____

Please complete the form and return with your remittance to:

The Cooper Hall Foundation

Selwood Manor

Jacks Lane

FROME

Somerset BA11 3NL

Terms and Conditions of Booking

1. Securing your place: Places are secured by payment in full.
2. Allocation: Due to the size of the venue we can only take limited numbers and allocation of seats will be made on a first-come basis. Please book early to avoid disappointment.
3. Confirmation: We will contact you with confirmation of your booking on receipt of your event payment. Please make sure you include an email (preferable) or telephone number so that we can contact you. To conserve costs we do not issue physical tickets but once confirmed your name will be on a guest list at the door.
4. Cancellation: All tickets are non-refundable but are transferable. If you would like to give your ticket to somebody else then simply make sure they have the name that the original booking was made in, so we can check it off against our list.
5. Accommodation: Please remember that board and lodging is not included in the event fee. We are happy to recommend accommodation, however, we cannot accept any liability for accommodation bookings.
6. Copyright: All events/performances are the intellectual property of the artists/performers/tutors and no part of the performance may be copied or reproduced without permission of the copyright owner.